

LEEDS TENNIS LEAGUE CONSTITUTION
Agreed at AGM March 2006

1. TITLE

The League shall be known as the Leeds Tennis League.

2. OBJECT

To organise competitions for tennis for Clubs in Leeds and district.

3. MEMBERSHIP

- i. Tennis Clubs located in the vicinity of Leeds shall be eligible to apply for consideration for membership. Normally, Clubs must be affiliated to the Yorkshire Lawn Tennis Association.
- ii. A Member shall be a Club having been admitted to participate in the League. The Club continues to be a member until such time as either :-
 - a. It withdraws from the Competition
 - OR b. It does not make application by the time of the Annual General Meeting to participate in the League in the forthcoming season.
 - OR c. Its application to participate in the League in the forthcoming season is rejected by a General Meeting.
- iii. Any Club which participates in the Junior Division but no other division shall have the same rights as all other clubs, except that it shall not be permitted to vote on any issues save those exclusively pertaining to the Junior Divisions.

4. COMMITTEE

The League shall be administered by a committee comprising 4 officers, namely Chairman, Vice-Chairman, Secretary and Treasurer, and other members, known as section coordinators, who will be responsible for the various divisions of the League. The committee shall be elected at the Annual General Meeting. The committee shall be responsible for the management of the League between General Meetings, and may take such decisions within the Constitution and League Rules as they may deem to be appropriate. The committee may appoint another person to undertake the administration of the League, who will be known as the League Administrator. In this case the office of League Secretary may be left vacant.

5. GENERAL MEETINGS

- i. **Attendance at General Meetings** shall be as follows :-
 - Members may be represented at General Meetings by one person for each team that participated in the League in the current or previous season and has made application to enter in the coming season.
 - In addition, the Meeting may permit Observers, who may only contribute to a debate when specifically invited to do so by the Chairman.
 - Officers may attend General Meetings in their own right.
 - The Chairman shall normally preside, and in his/her absence, the Vice-Chairman. Otherwise the meeting shall appoint a Chairman from those present.
- ii. **Voting at General Meetings**
 - A Member Club shall be entitled to one vote at General Meetings, irrespective of the number of representatives present on behalf of that Club. Observer status does not confer voting rights.

- In the case of equality the Chairman of the meeting shall have a casting vote. Except in the case of equality, the Officers may not vote in their own right, but may vote on behalf of their Club if they also hold this mandate.
- A person may only exercise one vote, except in the case of the Chairman, as indicated above.

iii. **Notice of General Meetings**

Notice shall be given, by the Secretary, (or League Administrator if appointed) of all General Meetings to all Member Clubs. A minimum of 14 days notice shall be required to have been given.

iv. **Quorum at General Meetings**

To be quorate, a meeting must be attended by at least 50% of Member Clubs. An inquorate meeting may consider all business except Changes to the Constitution and Amendments to the League Rules.

6. ANNUAL GENERAL MEETING

- The Annual General Meeting shall be held in March or April each year.
- At the Annual General Meeting, the following items shall be considered :-
 - Report of previous season.
 - Financial report and stipulation of participation fees.
 - Consideration of proposed Amendments to the Constitution and League Rules, of which the appropriate notice has been given.
 - Consideration of applications for membership, and formation of divisions for the forthcoming season.
 - Election of Officers and committee members.
 - Other matters of which prior notice has been served.

7. SPECIAL GENERAL MEETINGS

A Special General Meeting may be convened whenever the Committee deem it to be appropriate, or at the request of at least 50% of the Member Clubs.

8. FINANCE

The Committee shall be responsible for controlling the finance of the League. An equal participation fee shall be levied on each team taking part in the senior competitions, at a level to be set by the Annual General Meeting, or a Special General Meeting. The participation fee for teams taking part in Junior or Friendly competitions may be at a different level from that for the senior competitions.

9. CHANGES TO THE CONSTITUTION AND AMENDMENTS TO THE LEAGUE RULES

Changes to the Constitution and Amendments to the League Rules can only be considered at the Annual General Meeting, or at a special General Meeting convened specifically for their consideration. The proposals must have been notified to all the Member Clubs at least 7 days prior to such a meeting. It is the responsibility of the proposer to ensure that this occurs, which may be by forwarding the information to the Secretary (or League Administrator if appointed) at least 21 days prior to the date of the meeting, for inclusion on the Agenda, or by other means.

March 2006